



Marine Corps League

Report of Officer Installation – Department

Department _____

(Name)

(Profile ID)

(Division Name)

(Division Profile ID)

Federal EIN _____

Incorporation ID No. _____

Date of Incorporation _____

(Date of Election)

(Place of Installation)

(Installation Date)

Department Mailing Address _____

(Installing Officer's Name and Title)

(Installing Officer Signature)

Note: The Officer must be installed to be listed on this form.

OFFICE Elected / Appointed	MBR#	PROFILE ID	INCUMBENT (NAME)	EMAIL	PHONE
Commandant					H
					C
Senior Vice Commandant					H
					C
Junior Vice Commandant					H
					C
Judge Advocate					H
					C
Junior Past Commandant					H
					C
Adjutant					H
					C
Paymaster					H
					C
Chaplain					H
					C
Sgt-At-Arms					H
					C
Marine 4 Life					H
					C
					H
					C

Department Renewal Dues (This the amount of Department Due Only).....

(Submitted By)

(Title)

(Signature)

(Date)

Instructions:

1) **Department Adjutant/Paymaster** sends a copy to the **Membership Supervisor and Division NVC**, retaining a copy for department records. Membership Supervisor is **JD Foster**. Email: **jfoster@mcleague.org**